

2026-2027

RAFFLE CABINET SCHEDULE

DISPLAY DATES	RAFFLE DRAWING DATE	CLUB	ADDITIONAL INFO
Feb 8 - Feb 22	Monday, Feb 22, 2027	Woodshop	
Feb.21 -Mar 6	Saturday, March 6, 2027	Electronics	NO DISPLAY CABINETS NEEDED
Feb. 25- Mar. 10	Wednesday, March 10, 2027	Sewing Club	Shared cabinet space, Mar 7-10
March 7-Mar 20	Saturday, March 20, 2027	Glass Arts	Shared cabinet space Mar 7-10

Fundraising Raffles Guidelines-See Rules and Guidelines for Clubs in your Fall Start Up kit for the full list.

The following guidelines are to be followed for any fundraising raffle:

- 1) Clubs will set their own prices for raffle tickets.
- 2) Raffles may be conducted for a maximum of two (2) weeks unless otherwise approved by the Social Board and/or Activity Director.
- 3) Raffle Display Case Guidelines:
 - a) The Raffle Display Cases are in the Baja Bistro on the East/Post Office side.
 - b) These locked display cases are assigned to clubs by the Activity Director for use during their raffle.
 - c) Other special event items may be displayed as determined by the Activity Director.
 - d) Keys can be checked out from the Activity Office one day prior to a club's raffle, for the duration of the raffle.
 - e) Return keys to the Activity Office on the first business day following the raffle.
- 4) No more than 2 clubs may hold raffles during the same time period.
- 5) In the event of overlapping raffles, the raffle display cases may need to be shared.
- 6) Clubs may sell raffle tickets during the following timeframes:
 - a) The two weeks allotted to them, at tables in front of the display cases
 - b) Venture Out Homecoming
 - c) Recreation Open House
 - d) In their club facility
 - e) At their club's other fundraising events
 - f) At their club's Open House
 - g) During other Recreation sponsored events such as Grapevine. See Activity Director for approval.
 - h) At another clubs event as long as written approval is received from the Activity Director and the other Club's President.
- 7) Raffle start-up funds and raffle tickets are obtained from the Recreation Office Finance Department a minimum of one week prior to the start of the raffle.
 - a) Start-up funds will be accounted for with the raffle proceeds at the conclusion of the raffle.
- 8) Raffle ticket sale monies are to be turned into the Recreation Office Finance Department daily. The Night drop is to be used for after-hours drops.
 - a) The night drop box is located near the front entrance to the Activity Office.
- 9) **Funds are never to be taken to a private residence or to clubs.**