

**AD HOC COMMITTEE CARTER**  
**SAFETY & SECURITY COMMITTEE**  
**MARCH 2026**

**COMMITTEE PURPOSE**

Monitor the effectiveness of safety and security measures in Venture Out and develop recommendations for improvement, in the most cost-effective manner. Provide communication and education on safety and preventative measures to the residents on topics most germane in the community.

Respond in a timely manner to assignments given to the Committee by the Board of Directors.

Review the emergency evacuation plan annually and report results to the Board of Directors.

Promote and enhance the safety and security of the residents and staff of Venture Out.

**MEMBERSHIP**

The committee shall consist of 5 to 7 lot owners as determined by the Board, as voting members. The committee will also include a member [voting] of the Condo Board who serves as the Board Liaison to the committee and the Chief of Security [non-voting].

The Board Liaison and the Chief of Patrol will not count against the total number of committee members. The committee will operate as a two-way conduit between the residents and the Condo Board of Directors, the Venture Out General Manager (non-voting), and other members of the Venture Out management team (non-voting), may be included as required.

Under the VO Rules and Regulations (Section III, Article 7) a lot owner appointed to an Ad hoc Committee, established by the Board of Directors, shall serve on such committee for an initial 3-year term. If an active member of the committee, they may be recommended thereafter for open-ended one-year terms at the discretion of the Committee Chair and approved by the Condo Board.

In the event of Committee vacancies, the Committee will solicit applicants and recommend appointments to the Condo Board.

**GUIDELINES**

This Committee is created under the Venture Out Bylaws (Article IV, Section 11,f.) to assist and advise the Board of Directors. Committees may request assistance from outside professional advice and help but may not contract directly for these services. This responsibility lies solely with the Board of Directors and the Venture Out Manager.

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**OPERATIONAL GUIDELINES**

1. The Committee will strive to maintain amicable and cooperative relationships with all relevant agencies and Venture Out residents, including Venture Out management and staff.
2. The Committee will report to the Condo Board on all current and related issues.
3. The Committee will present an annual report to the Condo Board and lot owners at the annual meeting in February.
4. Under normal circumstances, once a year the Committee will elect a chairperson and a secretary. This election is to be held prior to the Board review of all Ad hoc Committee Charters.
5. Annually, shortly after the new Condo Board members have been seated, the Committee will review its Committee Charter and submit the proposed amendments to the Condo Board for approval.
6. Minutes of all meetings will be taken and put on file with the Corporate Secretary.
7. Meetings are to be held at least once per month during the season (November through March). The meetings shall comply with A.R.S. 33-1248 [Bylaws art. IV & 13]. All Committee meetings must be open to community members to attend and observe. The Committee may place reasonable time restrictions but shall permit a community member to speak once, after the Committee has discussed a specific agenda item and before the Committee takes formal action on an item under discussion. The Committee shall provide for a reasonable number of persons to speak on each side of an issue.
8. Agendas for Committee meetings are to be posted 48 hours in advance by the Corporate Secretary.
9. Any member missing two meetings, without an excused absence, may be subject to removal from the Committee.
10. The Committee meetings shall comply with Roberts Rules of Order when not in conflict with Venture Out Bylaws and Regulations.

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**COMMITTEE MEMBERS**

<b>Name</b>	<b>Cmte Role</b>	<b>Start Year</b>	<b>VO Address</b>	<b>eMail</b>
Chaloupka, Beverly	Mbr	2017	110 Debonair	beverlychaloupka@outlook.com
Halver, David	Chair	2020	334 Aero	djhalv@gmail.com
Hass, Diane	Sec	2022	621 Merlin	preshass@hotmail.com
Kennedy, Crystal	Liaison	2024	732 Douglas	crystal.kennedy1@outlook.com
Mac Donald, John	Mbr	2023	521 Aztec	Jr.macdonald@shaw.ca
Matter, Ray	Chief	2023	Admin	chief@ventureoutmesa.com
Myrum, Steve	Mbr`	2026	704 Debonair	smyrum@gmail.com
Nelson, Linda	Mbr	2022	308 Merlin	pletcherld@comcast.net