

# **POOLROOM OF VENTURE OUT BYLAWS**

## **I. PREAMBLE:**

The “Poolroom of Venture Out” is a not-for-profit (unincorporated) club informally organized to promote pool playing as a form of adult recreation and to manage poolroom operation. Where the word “Committee” is used in the Bylaws, it shall mean “Poolroom Management Committee” unless otherwise specified. Any organized activity in the poolroom shall be under the supervision of the Committee. Membership is open to all residents of Venture Out. Follow the Social Club’s Bylaws regarding membership rules/regulations/requirements.

## **II. MEETINGS:**

- a. All meetings of the membership shall be at Venture Out.
- b. The annual meeting will be held the third Monday in January.
- c. It shall be the duty of the secretary to notify all members of the time and place of the annual, monthly, and ad hoc meetings by posting notice on the bulletin board in the poolroom and emailing members. The secretary shall be responsible for securing the meeting room.
- d. The order of business at all meetings (held at the discretion of the Chairperson) shall be:
  - 1. Opening remarks
  - 2. Acceptance of last meeting minutes
  - 3. Treasurer’s report
  - 4. Reports of officers (if applicable)
  - 5. Reports of committees (if applicable)
  - 6. Unfinished or old business
  - 7. New business
  - 8. Adjournment
- e. The order of business at the annual meeting will be as mentioned above plus:
  - 1. Review and possibly amend Bylaws (as needed, but at least five-year minimum)
  - 2. Vote for new Committee members.

### III. COMMITTEE MEMBERS:

- a. The Committee, at their first meeting subsequent to the annual election, shall elect the following Committee members:
  1. **Chairperson:** The Chairperson shall be the chief executive officer of the club and preside at meetings of the Committee and members. The Chairperson shall perform such duties as may be deemed appropriate to the office and/or delegated by the Committee.
  2. **Vice Chairperson:** The Vice Chairperson shall, in the absence of the Chairperson, perform all the duties of the Chairperson and such other duties as may be deemed appropriate and/or assigned.
  3. **Secretary:** The Secretary shall issue notices of meetings, keep minutes, maintain the official records, provide publicity in the Venture Out-lines and social media platforms, and conduct such other business as may be deemed appropriate. He/she arranges meeting locations as needed.
  4. **Treasurer:** The Treasurer shall have custody of all funds collected, make disbursements, maintain accurate records and receipts, and such other actions as may be deemed appropriate. Procedures for financial transactions shall be established by the Committee, in accordance with and in coordination with policies of the Condominium and Social Boards. The Treasurer will also be responsible for maintaining a record of cue stick locker rentals and keeping it current.
  5. **Member-At-Large:** The Member-At-Large coordinates the poolroom cleaning on a weekly basis and acts as a liaison to the various team captains and tournament chairpersons.
- b. The Committee shall appoint chairpersons for sub committees as may be necessary, either from Committee members or the membership at large. The appointed chairperson shall select members for his/her committee, subject to approval of the Committee. Such appointed positions may be eliminated at the Committee's discretion when their function has been completed or are no longer necessary.

#### **IV. VOTING FOR COMMITTEE MEMBERS:**

- a. The Committee shall consist of five members. Three Committee members will be elected in odd numbered years, and two Committee members will be elected in even numbered years. Following the annual election, Committee members will take office and select Committee positions.
- b. The Nominating Committee shall be appointed by the Chairperson three weeks prior to the election, at Chairperson's discretion.
- c. Members need not be present to be nominated and/or elected as officers of the Committee, however, they must have agreed to accept the nomination and must be members at the time they take office.
- d. The term of office for any Committee member shall be two years.
- e. If the office of any Committee member becomes vacant by reason of death, resignation, disqualification, or otherwise, a majority of the remaining Committee members shall appoint a successor who shall hold office for the Committee member or members replaced until the next annual meeting, at which time an election shall be held for the position(s) vacated.
- f. Members are entitled to cast one vote in an election of officers (and partake in club-sponsored tournaments and leagues) if they have paid their yearly membership fee. To show that a person has paid their membership dues, a small label shall be placed on their name badge by the treasurer. Each year the label shall be changed.
- g. The Committee shall have the duties and powers to conduct the affairs of the club in any manner not contrary to the law, rules, and regulations of the Condominium, Social Club, and the Bylaws of the Poolroom of Venture Out, and in such a manner as to promote the goals of the club and the resort.

#### **V. AMENDMENTS TO THE BYLAWS:**

- a. These Bylaws may be amended by 50% plus one of the total members in attendance at the annual or ad hoc meetings.
- b. All amendments must be recorded with the Social Club.

**VI. COORDINATION:**

- a. As a separate informal association, the Committee shall affect close coordination with the Park Manager, Condominium Board of Directions, Social Club Board of Directors, and the Recreation Director to ensure the goals of the club and resort are met.
- b. The Social Club Board of Directors shall be the final arbitrator of any dispute arising from the operation of the Poolroom club.

These Bylaws, dated January 22, 2025, have been approved by majority vote of the Poolroom club members attending the annual meeting on January 20, 2025.

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|---------------------------|------------------|
| Tracy D'Andrea, Secretary | January 22, 2025 |
| Jim Brown, Chairperson    | January 22, 2025 |