

Television and Internet Ad-Hoc Committee Terms of Reference

August 2025

PREAMBLE

This Ad-Hoc committee is created under the Venture Out Bylaws (Article IV, Section 11, f.) to assist and advise Board of Directors. Committees may request assistance for outside professional advice and help but may not contract directly for these services. This responsibility lies solely with the Board of Directors and the Venture Out Manager. It is anticipated that this committee will disband no later than April 30th, 2026.

MEMBERSHIP

The committee shall consist of at least three and no more than seven lot owners with one Condo Board member as a voting member. Additional Condo Board members may be committee members, but the total number of Condo Board members shall not represent a quorum. The Condo Board Liaison member will provide two-way communications between the Committee and the Board of Directors, the Venture Out General Manager (non-voting), and other members of the Venture Out Management team (non-voting) which may be included as required. In the event of Committee vacancies, the Committee will solicit applicants and recommend appointments to the Condo Board.

COMMITTEE PURPOSE

The Committee exists to:

1. Monitor and sustain the park-wide Internet, share personal installation and use experiences, to further disseminate related communications made by AireBeam staff or sub-contractors as well as that of the General Manager, and to conduct satisfaction surveys.
2. Gather information related to television access in the park by surveying lot owners and analyzing survey results.

OPERATIONAL GUIDELINES

1. The Committee will strive to maintain amicable and cooperative relationships with all relevant agencies and Venture Out residents, including Venture Out Management and Staff.
2. The committee will serve as a communications conduit between residents, Venture Out Management, and the Condo Board, helping to supplement communications.
3. The committee makes no decisions regarding television delivery options, only suggestions and recommendations to the Condo Board, General Manager, or contractors as appropriate.
4. The Committee will report to the Condo Board on all current and related issues.
5. The Committee will conduct one or more surveys related to internet access through fiber and third-party television suppliers as well as other options for television.
6. A quorum shall be a majority of members able to meet to conduct business.
7. As needed, the committee will review its Terms of Reference and submit any proposed amendments to the Condo Board for approval.
8. If meetings become routine/regular, minutes of all meetings will be taken and put on file with the Corporate Secretary.
9. If and when conducted, regularly scheduled meetings of this Committee shall be open to Venture Out Lot Owners to attend and observe, and in these cases, agendas for Open Committee meetings are to be posted 48 hours in advance by the Corporate Secretary. Further, this committee shall provide for a reasonable number of persons to speak on each side of an issue.
10. Any member missing three consecutive meetings without an excused absence will be subject to removal

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from the Committee.

11. The committee meetings shall comply with Roberts Rules of Order when not in conflict with Venture Out Bylaws and Rules and Regulations.
12. The Committee shall work with other Venture Out Ad-Hoc Committees as needed or directed by the Venture Out Condo Board of directors.

Current Membership 2025-2026			
Committee Chair			
Name	Address	Phone	E-mail
Mick Viney	401 Aero	608-642-1143	maviney@gmail.com
Secretary			
TBD			
Members			
Peter Gauthier	18 Douglas	604-992-0560	wireless.p@gmail.com
Colleen Grewenow	923 Navajo	612-810-6400	cgmisssmail@gmail.com
Brenda Ritch	124 Douglas	480-735-1144	Brenleon44@yahoo.com
Condo Board Liaison			
Gerald Hayes	905 Aztec	208-867-8993	gabby@hayeslg.com