

**STANDING COMMITTEE TERMS OF REFERENCE
SAFETY & SECURITY COMMITTEE
FEBRUARY 2022**

PREAMBLE

This Committee is created under the Venture Out Bylaws (Article IV, Section 11, f.) to assist and advise the Board of Directors. Committees may request assistance for outside professional advice and help but may not contract directly for these services. This responsibility lies solely with the Board of Directors and the Venture Out Manager.

MEMBERSHIP

The committee shall consist of up to 9 as determined by the Board, lot owners as voting members, (including condo Board liaison as voting member) to operate as a two-way conduit between the Committee and the Board of Directors, the Venture Out General Manager (non-voting), and other members of the Venture Out Management team (non-voting) may be included as required. Under the VO Rules and Regulations (Section III, Article 7) a lot owner appointed to a Standing Committee established by the Board of Directors shall serve on such committee for an initial 3-year term, and may be re-appointed thereafter for open ended one-year terms. In the event of Committee vacancies, the Committee will solicit applicants and recommend appointments to the Condo Board.

COMMITTEE PURPOSE

Monitor the effectiveness of safety and security measures in Venture Out and to make recommendations for improvement, in the most cost effective manner.
To review the emergency evacuation plan annually.

OPERATIONAL GUIDELINES:

1. The Committee will strive to maintain amicable and cooperative relationships with all relevant agencies and Venture Out residents, including Venture Out management and staff.
2. The Committee will report to the Condo Board on all current and related issues,

3. The Committee will present an annual report to the Condo Board and lot owners at the annual meeting in February.
4. Under normal circumstances, once a year, the Committee will elect a chairperson and a secretary. This election is to be held prior to the Boards review of all Standing Committee Terms of Reference.
5. Annually, shortly after the new Condo Board Members have been seated, the committee will review its Terms of Reference and submit proposed amendments to the Condo Board for approval
6. Minutes of all meetings will be taken and put on file with the Corporate Secretary,
7. Meetings are to be at least once per month during the season of October through March. The meetings shall comply with A.R.S 33-1248 {Bylaws art. IV & 13} all board meetings (and regularly scheduled Board Committee meetings) must be open to members to attend and observe. The Committee may place reasonable time restrictions but shall permit a member (or rep.) to speak once, after the Committee has discussed a specific agenda item, before the Board takes formal action on an item under discussion. The Committee shall provide for a reasonable number of persons to speak on each side of an issue.
8. Agendas for Committee meetings are to be posted 48 hours in advance by the corporate secretary.
9. Any member missing two meetings without an excused absence will be subject to removal from the committee.
10. The committee meetings shall comply with Roberts Rules of order when not in conflict with Venture Out Bylaws and Rules and Regulations.

CURRENT MEMBERSHIP 2021-2022

NAME	Year started	ADDRESS	PHONE	EMAIL
COMMITTEE CHAIR				
Lowell Butman	2016	802 Douglas	(989) 751-8861	lowell.butman@gmail.com
COMMITTEE MEMBERS				
Cliff Seville	2016	705 Aztec	(708) 718-3685	cliff.seville@live.ca
Beverly Chaloupka	2017	110 Debonair	(480) 654-5357	beverlychaloupka@outlook.com
Chuck Melton	2019	505 Boeing	(563) 872-3233	camelton301@gmail.com
John MacDonald	2019	521 Aztec	(480) 385-9453	jr.macdonal@shaw.ca
Dave Halver	2020	334 Aero	(218) 391-2194	djhalv@gmail.com
SECURITY CHIEF				
Jonathon Carter	2022		(480) 832-2000	security@ventureoutrvresort.com
CONDO BOARD REP				
Jeri Robbins	2022	217 Debonair	(480)220-8402	jeriaar@gmail.com