

**STANDING COMMITTEE TERMS OF REFERENCE
GOVERNING DOCUMENTS COMMITTEE
MARCH 10,2021**

This Committee is created under the Venture Out Bylaws (Article IV, Section 11, f.) to assist and advise the Board of Directors. Committees may request assistance for outside professional advice and help but may not contract directly for these services. This responsibility lies solely with the Board of Directors and the Venture Out Manager.

MEMBERSHIP

The committee shall consist of lot owners as voting members, one condo Board Member as a Liaison to operate as a two-way conduit between the Committee and the Board of Directors the Venture Out General Manager (voting), and other members of the Venture Out MAGMENT TEAM (NON-VOTING), AND OTHER MEMNERS OF Venture Out Management team (non-voting) may be included as required. Under the VO Rules and Regulations (Section III, Articles 7&8) a lot owner appointed to a Standing Committee established by the Board of Directors shall serve on such committee for a three-year term. A member may be reappointed for another three-year term but not to exceed six years. In the event of Committee vacancies the Committee will solicit applicants and recommend appointments to the Condo Board.

COMMITTEE PURPOSE

To assist and advise the Board with the wording of all the Governing Documents upon board request.

OPERATIONAL GUIDELINES:

Meetings are to be at least once per month or as necessary during the season of October through March. The meetings shall comply with A.RS.33-1248 {art. IV & 13} all board meetings (and regularly scheduled Board Committee meetings) must be open to members to attend and observe. The Board may place reasonable time restrictions but shall permit a member (or rep.) to speak once after the Board takes formal action on an item under discussion. The Board shall provide for a reasonable number of persons to speak on each side of an issue. Note; This section does not expressly apply to regularly scheduled committee meetings.

Agendas for Committee meetings are to be posted 48 hours in advance.

CURRENT MEMBERSHIP 2021-2022

Committee membership: Byron Snowden Condo Board Liaison